

ST. MICHAEL'S POLISH LANGUAGE SCHOOL

ST. MICHAEL'S CHURCH
20 Page Avenue Cohoes, NY 12047
(518) 588-0977
(518) 237-5151 (Parish Office)
<http://www.stmichaelsofcohoes.org>

§ General information.

1. Spring semester starts the week of January 19, 2015
2. St. Michael's School address:

St. Michael's Polish Language School
St. Michael 's Church
20 Page Avenue Cohoes, NY 12047

Questions and concerns may be directed to Kazia Lopatniuk 518-588-0977

§ Attendance.

1. Classes for advanced adult students are held on Saturday at 9 am.
- 1a. Children (5 yrs or older) will start on Saturday March 7th in the am.
2. Beginner adult classes will be held on Tuesday at 6 pm
3. Additional evenings classes may be available based on demand.
4. All students are required to arrive in classroom **punctually** in the beginning of class as well as from 10 minutes brakes as stated by the teacher.
5. Each lesson is an hour and half - with a 10 minute break.
6. 85% of attendance is required to graduate each semester.
7. In event of excused absence students are required to complete study material and homework.
8. School will follow state school schedule and any emergency closings due to weather condition. Follow mass media for closing announcements. School will also attempt to contact students in case of such events. It's important to give the school a phone number (cell #) that a parent can be reached in case of weather emergency or e-mail address that you check frequently.
9. Missed Polish class due to weather conditions (snow storm or hail) – will only be made up if time and weather permit it (Teacher discretion).

§ School operates from donations made by adult students and parents of young students (children).

1. Donations to the school should be submitted in full no later than January 30, 2015.
2. Each additional student from the same family (children parents only) will receive 10% disc.
4. Donations are accepted in form of cash (ask for receipt) or personal checks, payable to

St. Michael's Polish Language School

5. Donations can be send to:

St Michael's Polish Language School,
c/o Kazia Lopatniuk P O Box 107, Cohoes, NY 12047

§ Parent's involvement.

1. Parents are encouraged to assist students at home by enforcing learned material in class.
2. Students need to complete all homework at home and be ready for class each week.
3. Available parents are encouraged to help during any brakes or extracurricular activities.
4. All parents who will help are required to attend Virtus training and need back ground check.

Parent / Legal Guardian / Self if over 18years old

Date

Please print students First and Last Name